

Ocean City High School Crew Boosters, Inc.
MINUTES
REGULAR MEETING
FEBRUARY 10, 2016

6:30 pm – 7:00 pm Public Comment and Coach Comments

The tent fee was explained to be \$150.00 which covers the rower and their family for the season. Plus an additional \$50.00 “work bond” - all parents are required to volunteer their time at two (2) races. The bond will be returned when the required volunteer time has been satisfied. Look at the website and sign up to volunteer for the days and jobs you wish to participate. First day of crew is Tuesday, February 16, 2016, transportation to be provided. Each coach will determine the respective practice schedule. On March 4, 2016 the First Stroke Dinner will be in the high school cafeteria – you will find out even more information about the season and the dinner club ticket money is due. March 5th is the Greenhead Sprints. You must register on Regatta Central starting this year and print out the waiver. We also have 50/50 club tickets that will be given out at the First Stroke Dinner. Designer Bag Bingo will take place on March 11, 2016. Andrea Hardin asked if we thought about having a gift card to anywhere because there are family and friends out of town. Kirsten Canuso explained that we have to give all information to the state of New Jersey prior to the drawing. Ruthann stated that the website has lots of information – check it out. Stephen Martinelli stated that you can ask any board member any question at any time.

Suze DiPietro thanked everyone for coming and hopes for a great race season.

Suze DiPietro congratulated Georgia Majka and Kelsey Meyer for winning medals at the Gammi Sprints and additionally it was a personal best for Kelsey Meyer.

Congratulations to Suze DiPietro, Master rower also received a medal at the Gammi Sprints.

Suze DiPietro – first stroke dinner – can we send a text/email about doing a slide show for the dinner. They can share from last year’s season.

The Regular Board Meeting was called to order at 6:51 pm by Suze DiPietro, President.

Attendees:

Suze DiPietro
Karen Koptic
Kirsten Canuso
Stephen Martinelli
Ruthann Meyer
Jane Mack
Dan Dubbs
Steve Nathan
Lynn Baumgardner

- I. A motion to approve the minutes of the January 13, 2016 Regular Meeting was made by Ruthann Meyer and seconded by Kirsten Canuso, Lynn Baumgardner abstained.

- II. Treasurer's Report – Kirsten Canuso presented the Treasurer's Report ending January 31, 2016, profit and loss statements through January 31, 2016 and February 10, 2016 – Lynn Baumgardner questioned coach expenses of \$3,500.00 – Kirsten Canuso answered that this was for fall; \$8,500.00 included summer camp. Kirsten Canuso questioned when do they want port-a-potty delivered – next week it was decided and because this is for spring, the school is responsible – ask interim athletic director and he will get the port-a-potty delivered. A motion to approve the Treasurer's Report was made by Dan Dubbs, seconded by Stephen Martinelli; all in favor.
- III. Board of Trustees – No report
- IV. Committee Reports
- A. Fundraising – Ruthann Meyer said first bingo was cancelled due to weather – will be made up on 2/13/16. A total of \$830.00 was made on first bingo. Volunteers for regular bingo has been pretty good, the only area is the senior parents – they need to come out and volunteer. Lynn Baumgardner asked if we advertise in the paper – Suze DiPietro answered that we advertise in the Gazette, Sentinel, etc. Contact Ruthann Meyer to volunteer.
- B. Golf Outing – Bill Handley could not attend, so he sent a report with Suze DiPietro – the only question he had for us was that they raised the prices of the sponsorships – Lynn Baumgardner made a motion to approve, Dan Dubbs seconded; all in favor. Sonny McCullough asked for a broken oar to put above the bar.
- C. Girls Liaison – Ruthann Meyer has been in the erg room three times since parent meeting passing out tickets and trying to collect registration forms and there are still girls trickling in. Steve Nathan asked about cleaning – Suze DiPietro said the girls cleaned and the boys did a little – but it needs to be done again. Lynn Baumgardner said it would be great to just pick up the water bottles. A recycle trash can needs to be replaced it got lost during the storm – Chris Meyer said he will call and try to get two.
- D. Boys Liaison – Jane Mack has been handing in checks and registrations to Kirsten Canuso along with dinner club money. She said she has a list of boy rowers with outstanding balances – at least 16 boys have not paid yet. Suze DiPietro said we need to collect the outstanding balances no later than first stroke dinner. Jane Mack was at erg room and Mike Millar asked about who owed for unis and he said he will get in touch with them. Jane Mack asked about pasta dinners – the kids coordinate within their boat. Grade liaisons can assist in collecting money; kids coordinate pasta dinners. Ruthann Meyer said it is sometimes better to communicate through the grade liaisons.
- E. Boat House – Stephen Martinelli stated that he spoke with Atlantic City Electric and we are waiting for them to return a signed application for NJDEP – now they want us to provide them with an insurance certificate and they want us to sign a licensing agreement for the docks and the parking. Lynn Baumgardner asked if this is a county project – Stephen Martinelli said County. Lynn Baumgardner said they need to get this information from the County. Stephen Martinelli said that these items have not been

100% worked out – the County is willing to do a lot for us. The project will either be a County name or Upper Township and they will lease to us for \$1.00. Lynn Baumgardner asked about what type of insurance we need to provide - general liability was the answer. Stephen Martinelli said he would like the insurance information prior to 2/24/16 Ocean City Board of Education meeting. Kirsten Canuso said she can get an insurance certificate in a day. Stephen Martinelli wants to know the limits first. Kirsten Canuso will email information to Stephen Martinelli. The parking areas are not exactly coordinated but we will be under the power lines. Upper Township may or may not require us to do a site plan review or a waiver from site plan review. Stephen Martinelli had a question about OCBOE meeting on 2/24/16 – are we walking in with the plan and just asking for them to sign? How particular will Mr. Stanton be? Steve Nathan said Mike Stanton asked who will own building – Stephen Martinelli said not Ocean City. County will give open space money or Upper Township – OCBOE needs to sign because it is an educational facility. OCBOE is not signing that they are building anything – it is only to attest to the fact that it is an educational facility. Karen Koptic asked if this educational facility could be used by any educational organization? If the county is giving the money, it could be open like Viking. If we build it with OC Crew Boosters money then no, this would be a moot point. If we use open space money – then it can be open. If someone gives us an endowment and we do not need open space money then it would be different. The county already fenced off a large portion of the building area for us. Steve Nathan said we should bring a lot of students in crew colors. Steve Nathan wants an email sent along with remind to come out to the meeting on 2/24/16 at OCBOE. Get the word out to anyone you know. Mike Lucey is working on the plan for NJDEP – before next meeting we may need a check for the application fee. Kristine Amey, architect, is preparing a proposal. Lynn Baumgardner wants to know how we came up with her. Suze DiPietro said she knows her personally, she prepared the plans for her house, and she has designed a couple other boathouses in the area. Stephen Martinelli said we need a building committee - he will take care of outside, others can configure inside. Lynn Baumgardner recommended that we contact people who have done the interior layout such as Stan Bergman or Ward Holland – the committee will meet and we can brainstorm. Stephen Martinelli suggested that once the application has been made, the interior committee should be contacted. Kirsten Canuso asked about the budget for this project – Stephen Martinelli answered that he did have a budget and it is approximately \$10,000.00; time frame for NJDEP review is 90 days. Kirsten Canuso wanted to know the architect fee – Stephen Martinelli said he got approval to apply to NJDEP to put a dock in and build a building. I have a commitment from someone to install docks for free. A building committee will be formed after we receive approvals for the footprint. We need to take one step at a time.

F. Equipment – Chris Meyer said equipment is looking better – have a few questions, we took five boats to the house and Stephen Martinelli, Chuck Salomon-Lowden is rewiring cox boxes; Bill Love is working on the launches patching all the holes – thanks to those guys. Coaches want nuts, bolts, hardware for rigging next week – the invoice is being put together. Broken oars that were run over – Kelly Rupert and Kait Rupert were flat not curved and they are useless now – Kirsten Canuso needs photos for insurance. Chris Meyer said handles are still good. Radios for launches – bass pro shop Chris Storcella gets 40% discount on bass pro brand. Chris Meyer would also like to replace ropes (6) to put in launches in case they need to tow a boat or a rower, maybe a

coxswain. Chris Meyer said you approved four slings; coaches asked for ten – replacement slings are available for \$50 per pair – we have frames, we just need to get replacement slings. Lynn Baumgardner asked about the low wood things – they are probably much cheaper. Chris Meyer said they have three sets and may have another three. Lynn Baumgardner said you need to tell the coaches and rowers that they need to be responsible for these items. There is no excuse to leave them at a race – that is just irresponsible. Karen Koptic suggested the coaches do not do inventory. Lynn Baumgardner said they should. Dan Dubbs said that sometimes there was only one there and could not keep track. Jane Mack asked about erg computers – we have them. Suze DiPietro said if it can be done on Sunday, she will be there. Stephen Martinelli reported that all pieces of the dock are there – we can put poles back in on Friday or should we wait until next week – everyone agreed for next week. Stephen Martinelli said he will need to get a few parts.

G. Food Tent – nothing to report

V. Old Business – not discussed at this meeting

- A. Location of Executive Binder – a new one should be created if old one cannot be located
- B. Inventory of Oars given to Melissa Terrell
- C. Sponsorship 2015 Thank You notes – need list – too late?
- D. Yearly Budget

VI. New Business

A. Official Payment Policy – Ruthann Meyer said this needs to be addressed – you must pay – there are so many not paying – it is not fair for everyone if they continue not to pay, we cannot afford to carry these kids continuously. Jane Mack totally agrees, but the glitch is because it is not a separate club and in the spring it is affiliated with the school – maybe the school should be contacted. Karen Koptic asked if this was ever asked of the school? Kirsten Canuso said she will reiterate at the first stroke dinner the importance of selling the tickets.

B. First Stroke Dinner – Suze DiPietro will not be there; she will give agenda from last year to Karen Koptic. Food assignments will remain the same as last year. Registration will be outside in hallway. Two cases of water per family – only banning water a head of Schulkyl race. Mary Jean Majka asked if they volunteer at bingo does that count for volunteer bond? No was the answer. Board members will arrive at 5:30 for set up. Paige Rumacker will be there to sell merchandise and the new clothing order form.

C. 2016 Sponsorships – Suze DiPietro said we will have to ask someone to obtain sponsorships for the banner – Kirsten Canuso said she will look at her emails because she thinks a parent expressed interest in this position.

D. Rooms at Nationals – booked Baymont Inn 30 rooms for the rowers and coaches five for parents; five rooms at the Fairfield.

E. PSRAA Report – no drones allowed; parking will be \$15; need to leave no later than 6:00 pm.

Good of the Order

A motion to adjourn the meeting at 8:45 pm was made by Dan Dubbs, seconded by Stephen Martinelli.

Ocean City Crew Boosters, Inc.

Profit and Loss Standard

July 2015 through January 2016

Jul '15 - Jan '16

Ordinary Income/Expense	
Income	
Jackets	430.00
Masters Program	
Summer Camp	10,200.00
Masters Program - Other	3,800.00
Total Masters Program	14,000.00
Clothing Sales	635.00
Donations	100.00
Fundraiser	
Coupon Book	104.00
Miscellaneous	780.44
Total Fundraiser	884.44
Interest Income	96.71
Rowing Club Fees	
Girls Fall	4,300.00
Boys Fall	2,250.00
Girls Winter	1,100.00
Boys Winter	25.00
Total Rowing Club Fees	7,675.00
Total Income	23,821.15
Gross Profit	23,821.15
Expense	1,553.00
Crew Merchandise	
Administration Expense	
Banking Deposit Slips	150.40
Accountant	1,600.00
Bank Charges	30.00
Clothing Inventory	957.00
Licenses/Fees	87.50
Office Expense	143.11
Administration Expense - O...	359.00
Total Administration Expense	3,327.01
Banquet	400.00
Camp Expense	8,597.75
Cost of Jackets	15.00
Fund Raising Expense	
Bingo	1,061.00
50/50 raffle	40.00
Dinner Club	90.00
Total Fund Raising Expense	1,191.00
Program Expense	
Cox Box Repairs	776.00

Ocean City Crew Boosters, Inc.
Profit and Loss Standard
July 2015 through January 2016

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	<u>Jul '15 - Jan '16</u>
Nationals-Food	250.00
Portable Toilets	276.25
Program Expense-Insurance	5,629.52
Coaching Expenses	3,500.00
Equipment	
Oars/Ergs Etc	9,052.16
parts	<u>1,851.96</u>
Total Equipment	<u>10,904.12</u>
Total Program Expense	<u>21,335.89</u>
Total Expense	<u>36,419.65</u>
Net Ordinary Income	<u>-12,598.50</u>
Net Income	<u><u>-12,598.50</u></u>

OCEAN CITY CREW BOOSTERS
TREASURER'S REPORT

FOR THE MONTH ENDING
January 31, 2016

ACCOUNT	Beginning Balance	Receipts	Disbursements	Ending Balance
Boathouse Account	\$ 28,725.96	\$ 3.63	\$ -	\$ 28,729.59
Games of Chance	\$ 14,005.27	\$ 1.56	\$ 5,480.00	\$ 8,526.83
Operating	\$ 41,600.70	\$ 4.84	\$ 9,456.29	\$ 32,149.25
Receipts				
Boathouse	Interest Income			
Games of Chance	Interest Income			
Operating	Interest			
	Winter Crew - Girls			
	Winter Crew - Boys			
Disbursements				
Boathouse	n/a			
Games of Chance	Concept II Oars	4780		
	Seed money for bingo	700		
Operating	City of Ventnor	20.00		
	Vespoli	5,076.12		
	Concept II	1,048.00		
	Neilsen-Kellerman	776.00		
	Inn at Zalusville	250.00		
	US Rowing	1,875.00		
	On Us Checks	150.40		

170.77

Name	Check #	Amount	Purpose
City of Ventnor	2616	20.00	Designer Bag Bingo
Legalized G o C	2617	20.00	Designer Bag Bingo
Void	2618	-	
Brigantine Rowing Club	2619	2,325.00	Downpymt on 10 Ergs
Atlantic Bingo Supply	2620	291.00	Sheets/Ink for games
McCulloughs Emerald Green	2621	500.00	Deposit
Copiers Plus	2622	240.00	Dinner Tix
NJMV	2623	23.00	Trailer Reg
NJMV	2624	23.00	Trailer Reg
NJMV	2625	23.00	Trailer Reg
Total		3,465.00	

Ocean City Crew Boosters, Inc.

Profit and Loss Standard

July 1, 2015 through February 10, 2016

Jul 1, '15 - Feb 10, '16

Ordinary Income/Expense	
Income	
Jackets	430.00
Masters Program	
Summer Camp	10,215.00
Masters Program - Other	3,800.00
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Total Masters Program	14,015.00
Tent Fee	6,835.00
Clothing Sales	
Clothing	1,416.00
Clothing Sales - Other	635.00
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Total Clothing Sales	2,051.00
Donations	100.00
Fundraiser	
Coupon Book	104.00
Bingo	
Bingo	491.00
Bingo Food Sales	280.00
Bingo Ink Sales	8.00
Bingo Penny Social	50.00
	<hr/>
Total Bingo	829.00
Miscellaneous	780.44
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Total Fundraiser	1,713.44
Interest Income	96.71
Rowing Club Fees	
Girls Fall	4,300.00
Boys Fall	2,250.00
Girls Winter	1,125.00
Boys Winter	100.00
	<hr/>
Total Rowing Club Fees	7,775.00
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Total Income	33,016.15
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Gross Profit	33,016.15
Expense	1,553.00
Crew Merchandise	
Administration Expense	256.95
Banking Deposit Slips	1,600.00
Accountant	30.00
Bank Charges	957.00
Clothing Inventory	87.50
Licenses/Fees	143.11
Office Expense	359.00
Administration Expense - O...	
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Ocean City Crew Boosters, Inc.

Profit and Loss Standard

July 1, 2015 through February 10, 2016

Jul 1, '15 - Feb 10, '16

Total Administration Expense	3,433.56
Banquet	400.00
Camp Expense	8,597.75
Cost of Jackets	15.00
Fund Raising Expense	
Bingo	1,061.00
50/50 raffle	40.00
Dinner Club	90.00
Total Fund Raising Expense	<u>1,191.00</u>
Program Expense	
Cox Box Repairs	776.00
Nationals-Food	250.00
Portable Toilets	276.25
Program Expense-Insurance	5,629.52
Coaching Expenses	3,500.00
Equipment	
Oars/Ergs Etc	9,052.16
parts	1,851.96
Total Equipment	<u>10,904.12</u>
Total Program Expense	<u>21,335.89</u>
Total Expense	<u>36,526.20</u>
Net Ordinary Income	<u>-3,510.05</u>
Net Income	<u><u>-3,510.05</u></u>