

Ocean City Crew Boosters, Inc.
APPROVED MINUTES
REGULAR BOARD MEETING
SEPTEMBER 7, 2016

6:30 pm – 7:00 pm – Public Comment

Mary Jean Majka (parent) had a question about bingo reimbursement.

The meeting was called to order by Mario Japzon at 6:35 pm.

Attendance:

Mario Japzon, President
Jane Mack, Vice President
David Krause, Treasurer
Stephen Martinelli, Secretary
Becky Greene, Girls' Team Liaison
Donna Oves, Boys' Team Liaison
Allison Yoa, Fundraising Chair
Karen Koptic, Past Vice President
Kirsten Canuso, Past Treasurer
Faith Camp-O'Donnell, Trustee-at-Large
Dan Dubbs, Trustee-at-Large

I. Approval of July 13, 2016 Regular Board Meeting Minutes

A motion to approve the minutes was by Dan Dubbs – discussion requested by Karen Koptic – the remark from Jane (Mack) should not be removed; Dan Dubbs amended his motion to approve the July 13, 2016 meeting minutes with corrections except item a and item b, page 6 to remain as shown in draft minutes, seconded by Karen Koptic; vote taken – yes: Martinelli, Greene, Oves, Koptic, Dubbs; no – Mack; abstain – Krause, Yoa, Camp-O'Donnell, Japzon – motion approved.

Allison Yoa asked about the changes being unresolved – it was explained that it is resolved because it was voted on and approved.

II. Treasurer's Report

Work bonds of \$850.00 were deposited (\$200.00 were donations from parents). Crew camp was more profitable than last year. Gross earnings of \$1,800.00 from beef and beverage - \$1,300.00 net.

Stephen Martinelli made a motion to approve the Treasurer's Report, seconded by Dan Dubbs; Jane Mack had question about majority; vote taken – unanimously approved.

Kirsten Canuso joined the meeting at 6:46 pm.

III. Board of Trustees

- A. Oars – Dan Dubbs said he will touch base with him again to see if he still wants the oar.

IV. Board Members

None

V. Correspondence

None

VI. Standing Committee Reports

- A. Food Tent

Mario Japzon said we need a meeting this month to meet the members and your role as chair will be to delegate your volunteers

- B. Boathouse

Stephen Martinelli said he has to file permit with NJDEP in the Cape May County Clerk's office - \$90.00 – just need an approval to get the check. Do I need a motion – Mario Japzon asked the Board – all in favor. We are waiting for lease information from the County to allow us to access the property and waiting for County engineer to find out how the transportation trust fund will work and Steve Nathan is getting in touch with Ray Leps to get the docks installed. There was a discussion about access and building a workshop. Stephen Martinelli said the wood building in the front we can use; the building in the back encroaches into the ac electric space. If we access the site, we can use the white building, knock out a wall, and use that as a workshop. The electric wires are there and we may be able to get the electric turned back on.

- C. Command Media

Mario Japzon reported we had a lot going on last month about email voting and the bylaws, and I forgot that this should go to the committee first; Karen Koptic questioned why. Mario Japzon explained that it is not an emergency right now and now that we have a committee in place, I would like them to carry on with the process. Karen Koptic said they are working on email voting policy. Stephen Martinelli said an email voting policy was emailed and since I am in charge of this stuff, I want to make sure everyone got the information – I will send to Sue Catanoso – I took Karen's (Koptic's) comments and incorporated into the policy. Karen Koptic and Stephen Martinelli will meet and cross reference the materials. Mario Japzon stated that he would like Karen Koptic to be the liaison.

D. Budget Planning

There was a meeting last Wednesday and the coaches gave us their wish lists including boats and parts, trailer tires, boat slings, generator to work on boats. A historical financial report was averaged to use as a starting point. We will need to talk about spending and the coaches need to get prices on their wish lists. Dan Dubbs said you may want to look at the launches and motors, we may need to look at them to replace cyclical also. Maybe they should not drag them on the gravel. The ergs we have are all good. Jane Mack suggested that all money go toward boats. Stephen Martinelli asked if they indicated which grade level was requested for the boats. Mike Millar - new 8 for varsity, used 8 for freshman; Alex and Kelly want new 8 for varsity, used 4 for jv. Mario Japzon said the generator can be used at the boathouse and bring to the tent. Allison Yoa said when she went through the files, a lot of items were donated from the city, maybe we should ask again.

E. Public Relations – no report

F. Boat Maintenance

Ahead of the storm some parents and board members went to the boathouse and secured the boats, removed motors from launches and flipped launches to prepare.

VII. Special Committee Reports

A. Bingo

Ruthann Meyer said she needs more help from parents. Jane Mack said she had only 8 signed up to help. It was broken down by grade level last year. At the parents' meeting we can reach out to them there too.

B. Golf Outing – no report

C. Accounts Receivable – no report

D. Scholarship – no report

E. Banquet – no report

VIII. New Business

A. Salary formula

The salary formula was presented – Stephen Martinelli asked if the coaches were ok with it – answer was yes. Becky Greene made a motion to approve the coaches' salaries to a 30/70 split for fall crew, seconded by Allison Yoa; vote taken: yes – Krause, Martinelli, Greene, Oves, Yoa, Koptic, Camp-O'Donnell, Dubbs, Japzon; no – Canuso; abstain – Mack – motion approved.

B. Fall Crew Fee

Dan Dubbs made a motion to reduce the fee for an additional family member for fall crew to be at a reduced rate of \$75.00; seconded by Kirsten Canuso – vote taken: yes – Krause, Martinelli, Oves, Yoa, Koptic, Canuso, Camp-O'Donnell, Dubbs; abstain – Mack, Greene, Japzon – motion approved.

C. Fall Fundraising

1. Christmas Clothing order

Allison Yoa reported that we need to get together so that we can have an order in plenty of time.

3. Clean communities

Mario Japzon said that Bill love will look into doing something in the fall; Stephen Martinelli reminded the Board members that Upper Township would not let them do it because they are Ocean City Crew.

4. Sponsorship packages

Jane Mack and Donna Oves have been working very hard tweeking previous years' packages – please look over and comment – we need to pound the pavement to get this started – there is a corporate level, business level and individuals. There are sample cover letters for previous sponsors and new sponsors. There is a deadline of 2/24/17, so we can get the banner done, t-shirts printed. Jane Mack said the goal is \$10,000.00. A discussion ensued about sponsors putting their name on a boat. Dan Dubbs said he has never seen a company name on any boat going down the river – I would not want to see a corporate name. David Krause asked if that is in the rules. Mario Japzon asked for the committee to work on the wording.

D. Parent meeting

Mario Japzon will make a speech, Jane Mack will present sponsorship packages. Money and registration form is due first day of practice for fall crew. Freshman parents need to sign up on US Rowing – they will need the code and the fee is \$5.75.

E. Banquet Date

Friday, June 1, 2017 – activate the banquet committee; we need to find a way for the rowers to pay a reduced rate for banquet.

F. Check Blue Safety Bags

Stephen Martinelli gave a report on the condition of the blue safety bags. Karen Koptic will research pricing of the items needed.

G. 50/50 and Dinner Club

1. Paperwork Process

Kirsten Canuso said the applications are not in yet; Jane Mack would like to start a little earlier – there was an issue last year with the application being late and the municipal rules to get on the meeting agenda. Dan Dubbs reminded everyone that the municipality meeting schedules during December are sparse.

2. Drawing Process

Jane Mack asked if she needs to reserve Tuckahoe inn; Kirsten Canuso said no – you just show up and grab a table.

H. Proxy Statements

Donna Martinelli presented a blank form to be used by board members so that it is uniform. Wording is delegated to command media committee for how many times you may use the proxy.

I. Boat House Sheds

Mario Japzon said the rowers asked for sheds for changing and storing backpacks. Stephen Martinelli said this will be done.

IX. Old Business

A. Masters Boat Usage

Mario Japzon reported that the Masters are going to use one boat for the rest of the season and for two (2) competitive races but will not be using the trailer. They will be using the OC red – they have the coach's permission. Jane Mack asked if there would be a conflict – the coaches said they will be rowing 8 boats during the fall. Dan Dubbs said they are rowing days that the high school is not rowing. Kirsten Canuso asked how they are trailering the boat and Dan Dubbs answered that they have made arrangements with another team.

B. Email Voting Policy – no report

C. Calendar for the Year – Jane Mack put together a tentative schedule

1. Meetings

The Board can have the meeting at Ocean City High School, Community room the first Wednesday of every month rather than second Wednesday at the Ocean City Library.

2. Tentative race schedule for 2017

Jane Mack put together a tentative schedule.

D. Board Meeting Recording

Stephen Martinelli said that when we record the meetings it adds quite a bit of time to make sure that the minutes are verbatim. We cannot get anymore tapes – we will need to get a digital recording device. Karen Koptic will look into legalities. Mario Japzon suggested recording and summarize the written minutes.

E. Basket Donation to SNJSRA Fundraiser - done

F. Old boats

Mario Japzon reported that Vespoli said if we give them serial numbers they will give us a credit toward the purchase of a new boat. Stephen Martinelli will take care of getting the numbers.

G. Winter crew

Trying to have it at the Ocean City High School – storage of the ergs in the school or in a trailer. Kids will take out of storage and put in hallway and the kids would erg there. All coaches are in, Ian Tapp needs to organize.

H. Fall Block Party

Allison Yoa signed up for a booth asking for donations and selling merchandise

I. Boat storage

Jane Mack wanted to talk about storing the boats – she is still working on trying to get something closer so Chuck Salomon-Lowden and Chris Meyer can work on them.

J. Food Tent Sides/Sponsorships names & logos

Dan Dubbs could not get on website the last two days \$800.00-\$1,000.00 for 8 sides – no longer have 10 foot sections with zippers, only 8 feet. Panoramic are

\$150.00, solid is \$110.00. Dan Dubbs will bring information at the next meeting.
It will take three (3) weeks for logos and our name on the sides.

A motion to adjourn the meeting was made by Dan Dubbs, seconded by Stephen Martinelli; vote taken – unanimously approved.

The meeting adjourned at 8:31 pm.