

Ocean City High School Crew Boosters, Inc.

MINUTES

REGULAR MEETING

DECEMBER 9, 2015

6:30 pm – 7:00 pm Public Comment and Coach Comment

Liv Martinelli had a few questions: 1) grade liaisons along with student liaisons can work together. Ruthann Meyer asked how they would be picked and Liv said she would volunteer. 2) The erg room is a mess – Suze DiPietro said they should clean up on their own – Liv Martinelli suggested that boys clean one week and girls next, 3) Liv Martinelli also stated that she made a food tent questionnaire and gave results to Karen Koptic who in turn handed it to Mary Jean Majka, 4) Lasty, Liv Martinelli suggested the Board providing a coxswain seminar/training – coxswains need some help. Steve Martinelli stated that he has already contacted someone who can do this training before the end of the year.

Bill Handley spoke about the upcoming golf tournament – and had some suggestions: reviewed the tentative crew schedule and would like to have May 7th (Saturday before Mother's Day). A committee will have to be formed. Suze DiPietro asked Bill Handley to let them know what he needs. It was a success at having the tournament at McCulloughs, we should have it there again if in agreement. Suze DiPietro will ask Mike Millar and Alex Petrella. Ruthann Meyer stated she will put this information on the website after he confirms date. We will need sponsorships, etc. Suze DiPietro said she looks forward to the event – Bill Handley did a great job last year.

Jess Miller had a suggestion – Shoprite bagging fundraiser was great – perhaps a car wash. The rowers want to be more involved. Emily Culmone said maybe we could do something in Abscon. Suze DiPietro said Mr. Kremenosh tried to organize a car wash. Suze DiPietro said the only issue would be that some people say that Ocean City is not their district. Suze DiPietro said she liked that the girls came to the meeting. Kirsten Canuso asked if perhaps it would be better in Cape May County because of our location – you may get more participation.

Suze DiPietro said she was happy to see the girls out. Ruthann Meyer said she was happy to see that the girls want to be more involved with the fundraising. Shop Rite fundraiser was successful - \$600.00 raised. Ruthann Meyer asked if we can do it more than once a year.

Steve Martinelli called about Clean Communities – Ocean City said they no longer participate; Upper Township said they could not let us participate because we are not Upper Township – he explained that we are Upper Township, that the crew members go to Ocean City. This happens in October.

Sandra Centrone asked about the bingo and volunteering. Karen Koptic said check out the website for committees, etc.

Mary Jean Majka asked about selling candies in the Shop Rite vestibule – Suze DiPietro said they would prefer they work not sell unless you are a veteran or the girls scouts. Suze DiPietro also said they would not allow the ergs or the shell in the vestibule.

Attendees:

Suze DiPietro
Karen Koptic
Kirsten Canuso
Stephen Martinelli
Ruthann Meyer
Jane Mack
Steve Nathan

The meeting was called to order at 6:51 pm by Suze DiPietro.

- I. Approval of November 11, 2015 Regular Meeting Minutes – motion made by Kirsten Canuso, seconded by Jane Mack; Steve Nathan and Stephen Martinelli abstained

- II. Treasurer's Report – Kirsten Canuso distributed Treasurer's Report – Income statement through November. Kirsten Canuso asked for any questions – Stephen Martinelli asked about accountant's fee. Steve Nathan asked about t-shirts. Suze DiPietro stated that Paige Runkaker may owe money for t-shirts – she will need to be contacted about this. Kirsten Canuso said her school just got shirts for \$3.75 – should we look at another vendor. Steve Nathan said they are pretty much standard-it is the logo/artwork that is expensive. Stephen Martinelli asked when the next income we will receive – Kirsten Canuso said March is when the first stroke dinner. Kirsten Canuso asked about the boy's winter fee – when will she be receiving it? Suze DiPietro said Colin Stewart gave the money to Mike Millar and maybe he does not know who he has to give the money to. Kirsten Canuso suggested that an email be sent. Jane Mack will send a reminder and Nick Canuso will bring checks to Kirsten Canuso. Ruthann Meyer asked for listing of winter crew girl participants. Kirsten Canuso will get list together of the 43 girls. Jane Mack asked for a list of winter crew boy participants. Steve Nathan said that it would be better if you went in person rather than contacting Mike Millar. Suze DiPietro suggested asking Ian Tapp. Motion by Stephen Martinelli to approve Treasurer's Report, seconded by Steve Nathan; unanimously approved. Steve Nathan stated that Mr. Robert Becker, CPA has offered to do the tax return for \$500.00.

III. Committee Reports

A. Fundraising

- 1. Bingo Update – Ruthann Meyer gave dates, everything is pretty much set. Sharon Salomon-Lowden said that her daughter, Colton, made a flyer that can be posted at supermarkets, etc. Designer bag bingo will be on March 11th. Karen Koptic stated that the packets need to be assembled. Ruthann Meyer said after the first of the year she will meet with Karen Koptic to go over running the machine, etc. Ruthann Meyer said the volunteer listing was broken down into groups. Ruthann Meyer said last year most of the volunteering was done by the girls – it needs to be more equal. Kids and

parents can volunteer. Jane Mack asked if you have 10 parents, 6 baked goods, do you need more. Kids can set up, sell baked goods, and break down – they cannot be on the bingo floor during the game. Steve Nathan asked about posting at the senior center, Osprey Point, Wesley Manor. Steve Nathan requested that when the flyer is complete, pdf to board members so that they can print and post. Price of admission will be \$5.00. The Bingo Committee would like to have a raffle ticket for free admission to the next bingo night. Steve Nathan asked that maybe we can sell dinner club and/or 50/50 tickets. We made \$10,000 in the past. Kirsten Canuso gave info about the Designer bag bingo – entrance fee of perhaps \$35.00, BYOB, baked goods, baskets all ok – cannot do dinner club or 50/50 tickets. Mary Jean Majka suggested that we sell those tickets at bingo. Ruthann Meyer asked for \$150.00 to purchase supplies – motion to approve by Steve Nathan; seconded by Kirsten Canuso; unanimously approved

2. Shop Rite Fundraiser – almost \$600.00 raised. Shop Rite said kids were great and if any want a summer job, no problem. Stephen Martinelli asked about yard sale at office on Route 9 or in front of self-storage facility if permission granted – date suggestion needed: Karen Koptic said not Memorial Day weekend because of nationals. Will look at June dates and get back to the Board next month. Ruthann Meyer suggested checking the Upper Township website for other events.

3. Ruthann Meyer suggested that perhaps we could get the author of “Boys in the Boat” for a speaking engagement. Suze DiPietro said that his fee will be very expensive. Sharon Salomon-Lowden said she spoke to someone at her school, and she stated that you can negotiate the fee if he is in the area. Suze DiPietro suggested that she should handle it because it is what she does. Lynn Baumgardner asked if this is a fundraiser – it seems that it is not cost effective. Suze DiPietro suggested that this could be something that you can do for a fundraiser earmarked for the boathouse.

4. Kirsten Canuso gave dates for Dinner Club 3/18, all Fridays in April, and two (2) Fridays in May

B. Girls Liaison – need updated list of girls

C. Boys Liaison – need list of boys, have 2 liaisons for freshman class and sophomore class for spring

D. Boat House – Stephen Martinelli reported that they met with Atlantic Electric and the building was staked out. They did not know how high we can go and believe that the footprint of the building is ok. Lynn Baumgardner, Steve Nathan and Stephen Martinelli should meet and look at Viking and give a sketch to Steve Nathan and add 5 feet for the grade. The game plan is to submit to two (2) engineers and easement review team. Cape May County put up a new fence and told us to use it as we wish. We will be applying to NJDEP with docks first.

building second. Cape May County Freeholder Marie Hayes said as soon as we go to NJDEP she will start paperwork for open space.

E. Food Tent – nothing to report- Stephen Martinelli stated that he purchased an 8 cylinder vehicle to pull trailer – anyone can drive it.

IV. Old Business

A. Location of Executive Binder – a new one should be created if old one cannot be located

B. Inventory of Cars given to Melissa Terrells – cars given to Heather, Heather said cars were brought back to boathouse; Suze DiPietro and Lynn Baumgardner will look in shed on Sunday. Ruthann Meyer has some at her house.

C. Sponsorship Thank You notes – Stephen Martinelli said he needs list of donor names and addresses.

D. Yearly Budget

E. Audit – leave it to accountant

F. Coxswain Seminar

V. New Business

A. Winter Crew – we have 43 girls; about 30 boys – need to collect money from boys

B. Equipment

1. Boats – Emily Claire has been fixed and delivered and on rack along with new 4 boat

2. Cox Boxes – Alex is updating inventory

3. Ergs – Stephen Martinelli donated \$192.59 in AA and AAA batteries; were erg computers bought – need to check previous minutes

4. Boat Storage – Stephen Martinelli rented a facility in Tuckahoe and needs to get the keys and the boats can be brought over; Mike Millar and Alex Petrella want to leave docks in over the winter. Lynn Baumgardner said Ventnor leaves them in.

5. Safety on the Water – Stephen Martinelli stated that especially when it is cold out, they should have at least enough life preservers; we should have a safety seminar for all participants. Lynn Baumgardner said they bought blue bags with equipment for each boat and they should be used.

- a. Boat Equipment – nothing to report
- b. Safety Seminar on-line – perhaps they can watch one. Lynn Baumgardner suggested that the coaches should have the kids watch. Suze DiPietro asked Stephen Martinelli to send the link and she will send it to the coaches.

C. Parent Meeting/First Stroke Dinner – January 27th, 6:30 pm

D. Clothes – will this be settled for Spring? Suze DiPietro stated that Paige Rummaker will have an order form at the first stroke dinner.

E. Coach Milliar – he had a problem with the fact that he volunteers and the boys go to a gym and work out and he will go with them and that we were charging a maintenance fee; he got over it and now is fine. Jane Mack said it has to be the same across the board. Suze DiPietro said there is a bigger issue – it is the 1099 – Kirsten Canuso said it is the law. Lynn Baumgardner said that other schools do not pay the coaches and they are there all the time – I don't remember how we got to pay him that amount. Steve Nathan said that he said that this was a voluntary thing. Lynn Baumgardner said Whitey was there three (3) days a week training them and did not get paid – Mike Milliar takes them to the gym and volunteers. Ruthann Meyer says we need to get our stuff together – we need to be more organized. Stephen Martinelli said he feels that we are on the right track.

Good of the Order – yearly “to do” calendar to be completed. We should also have a list of the rowers with the parent contact information. The Board received a thank you card from Suze DiPietro.

A motion to adjourn was made by Suze DiPietro, seconded by Steve Nathan at 8:21 pm.

OCEAN CITY CREW BOOSTERS
TREASURER'S REPORT

FOR THE MONTH ENDING
November 30, 2015

| ACCOUNT | Beginning Balance | Receipts | Disbursements | Ending Balance |
|----------------------|---------------------|-------------|---------------|----------------|
| Boathouse Account | \$ 28,718.81 | \$ 3.52 | \$ - | \$ 28,722.33 |
| Games of Chance | \$ 32,104.76 | \$ 3.69 | \$ 18,105.00 | \$ 14,003.45 |
| Operating | \$ 46,245.64 | \$ 1,190.55 | \$ 4,645.11 | \$ 42,791.08 |
| Receipts | | | | |
| Boathouse | Interest Income | | | |
| Games of Chance | Interest Income | | | |
| Operating | Fall Crew - Girls | 200.00 | | |
| | Winter Crew - Girls | 875.00 | | |
| | Clothes | 110.00 | | |
| | Interest Income | 5.55 | | |
| | | - | | |
| Disbursements | | | 1,190.55 | |
| Boathouse | n/a | | | |
| Games of Chance | Balance of Girls 4 | | | |
| Operating | Sportswear Plus | 957.00 | | |
| | Suze DiPietro | 100.00 | | |
| | US Post Office | 8.11 | | |
| | Twp of Upper | 10.00 | | |
| | | | | 1,075.11 |

| Name | Check # | Amount | Purpose |
|----------------------------------|---------|----------|------------------------------|
| Sportswear Plus | 2604 | 957.00 | T-Shirts for Boat Naming |
| Suze DiPietro | 2605 | 100.00 | Reimb Gift Card for DelGrand |
| Twp of Upper | 2606 | 10.00 | License Fee - Bingo |
| LG of CC | 2607 | - | License Fee - Bingo |
| Caprioli | 2608 | 21.25 | Rental Porta Potty |
| Great Bay CC | 2609 | 400.00 | Deposit for Banquet |
| Fitzpatrick, Bongiovanni & Kelly | 2610 | 1,600.00 | Tax Return Preparation |
| NJ Div of Consumers Affair | 2611 | 60.00 | NP Status Fee - Renewal |
| | | - | |
| Total | | 2,191.25 | |

Ocean City Crew Boosters, Inc.
Profit and Loss Standard
July through November 2015

| Jul - Nov '15 | |
|-------------------------------|-----------|
| Income | 430.00 |
| Jackets | |
| Masters Program | |
| Summer Camp | 10,200.00 |
| Masters Program - Other | 3,800.00 |
| Total Masters Program | 14,000.00 |
| Clothing Sales | 635.00 |
| Donations | 100.00 |
| Fundraiser | |
| Coupon Book | 104.00 |
| Total Fundraiser | 104.00 |
| Interest Income | 75.80 |
| Rowing Club Fees | |
| Girls Fall | 4,300.00 |
| Boys Fall | 2,250.00 |
| Girls Winter | 900.00 |
| Total Rowing Club Fees | 7,450.00 |
| Total Income | 22,794.80 |
| Gross Profit | 22,794.80 |
| Expense | |
| Crew Merchandise | 1,553.00 |
| Administration Expense | |
| Bank Charges | 30.00 |
| Clothing Inventory | 957.00 |
| Licenses/Fees | 27.50 |
| Office Expense | 143.11 |
| Administration Expense - O... | 359.00 |
| Total Administration Expense | 1,516.61 |
| Camp Expense | 8,597.75 |
| Cost of Jackets | 15.00 |
| Fund Raising Expense | |
| Bingo | 10.00 |
| Total Fund Raising Expense | 10.00 |
| Program Expense | |
| Portable Toilets | 255.00 |
| Program Expense-Insurance | 3,754.52 |
| Coaching Expenses | 3,500.00 |
| Total Program Expense | 7,509.52 |
| Total Expense | 19,201.88 |
| Net Ordinary Income | 3,592.92 |
| Net Income | 3,592.92 |