

**Ocean City High School Crew Boosters, Inc.**  
**MINUTES**  
**REGULAR MEETING**  
**APRIL 13, 2016**

6:30 pm–7:00 pm Public/Coach Comment

Natalie Greene (rower) said thank you to everyone on the board for all they do. During my freshman year we had “sisters” with the older rowers and I think that maybe it would be great to do again. Suze DiPietro said that it was up to rowers, coaches if you wish.

Jane Mack had a parent email about something she wanted to present at the meeting but could not be there and she asked Jane to do it for her – Rosemary Millar noticed that the boys have been getting dressed up wearing ties before races and she thought of perhaps getting our logo on a tie for them to wear – there was a price of a \$50 one-time fee and \$12 per tie and did not know if this would be an option for a fundraiser or just have available for purchase. Mario Japson (Parent) stated that it is more difficult to get the embroidery done on a tie. The Board has opted to leave it up to the kids. Kirsten Canuso asked who would be placing the order and paying. Suze DiPietro thought that some of the fathers would be interested. Jane Mack said it would be cheaper if we use a company that already has our logo so that we do not have to pay the set-up fee. Steve Nathan will call Rosemary Millar and get more information such as minimum quantity for an order. Rosemary Millar can research and get back to the board. Steve Nathan said he will also talk to Paige Rumacher.

Stephen Martinelli stated that there was a very good article about the crew team in the Sentinel. Suze DiPietro said there was a good article about the boathouse in the Gazette. Suze DiPietro stated that the writer, Dave Nahan is a former rower for Drexel – he does a lot for our team.

The meeting was called to order at 6:45 pm by Suze DiPietro.

Attendees:

Suze DiPietro  
Karen Koptic  
Kirsten Canuso  
Stephen Martinelli  
Ruthann Meyer  
Jane Mack  
Dan Dubbs  
Steve Nathan  
Lynn Baumgardner

- I. A motion to approve the March 9, 2016 Regular Meeting Minutes was made by Dan Dubbs, seconded by Jane Mack, all in favor.
- II. A motion to approve the March 22, 2016 Special Meeting Minutes was made by Dan Dubbs, seconded by Ruthann Meyer, all in favor.

III. Treasurer's Report – unfortunately, the copies were left at home but were verbally presented to the Board – paper copies will be attached to these minutes. Kirsten Canuso is having a problem contacting Seaville Tavern for the gift certificates – she stated that she could contact another restaurant owner and see if they would like to participate. Paige Rumacher was in contact with them last year, perhaps she can call them first. A large amount of the outgoing funds were for the ergs and boathouse application fee to NJDEP. Stephen Martinelli asked Kirsten Canuso if she could email the Treasurer's Report the day before the meeting for review – she said she would do it. Kirsten Canuso said that we have received a very generous donation via paypal from Lynn Baumgardner. A motion to approve the treasurer's report was made by Stephen Martinelli, seconded by Dan Dubbs, all in favor.

IV. Board of Trustees – no report

V. Committee Reports

A. Fundraising – we are all set for CrewZaPalooza for this Saturday – we cannot do a 50/50 this year since we did not have time to apply. It will be a giant pasta dinner including the coaches and rower families. The band will be playing again this year and Paige Rumacher will be getting supplies for s'mores. It is a good bonding time for the kids. Whippoorwill will be doing all the food – we supply desserts and drinks. People are needed once the food is out – almost like the food tent and someone to collect money at the door. Kirsten Canuso asked if we will be selling anything at the door? Suze DiPietro said “no”. Ruthann Meyer said it was nice to just have a dinner. Karen Koptic said someone will have to come to the erg room to pick up supplies for Saturday – Suze DiPietro said Glen Stewart will do that. Stephen Martinelli said he is working on the trailer now, what time will you be loading? Karen Koptic said 6 pm – Stephen Martinelli said he will be doing crew stuff on Saturday – is there anything that is needed to be done prior to that time. Suze DiPietro said “no”. Lynn Baumgardner asked if all the boats know not to have a separate pasta dinner that night – Suze DiPietro said “yes”.

We are all set for the car wash on Saturday. It is a \$10 donation and includes a small coffee and donut. There are 14 rowers signed up to volunteer, we need 24. The boys do not when they are having practice on Saturday so they will be volunteering last minute. Stephen Martinelli asked if he could help – all we need is old towels. Stephen Martinelli asked about soap – do you need it? Mary Jean Majka said to leave soap at erg room. Mary Jean Majka also asked for two long brushes.

Ruthann Meyer asked about the yard sale. Stephen Martinelli said that we should do this after crew season is over – perhaps we could make an announcement at the Banquet – we should have flyers by then – perhaps end of June, beginning of July.

Clean Communities – it is \$1,000.00 – rowers only. Boathouse and Corson's Inlet are the areas we will be cleaning. We need 24 kids for each area – trash bags included. Kirsten Canuso said she has already received the purchase order.

Ruthann Meyer said she has some extra 50/50 tickets if anyone wants more.

Suze DiPietro reported that Dave Cates (Parent) will come back with sponsorship money. Kirsten Canuso asked if someone can get a banner for Cities – we have received numerous cash donations and would like to have them recognized at the race. Stephen Martinelli said we could use Advantage Sign Shop – Kirsten Canuso will give him a list of those who have donated along with artwork and he will get it made.

Jane Mack said that she received some ideas from parents – each rower has an account – those kids that sign up and work would get credit and it goes toward their fundraising goal; for example: they work at triathalons handing out water and it gets credited to their account. They fundraise all year long. Suze DiPietro said that it would have to be looked into and could be adopted at a later date.

Sweatshirts and Bags – Ruthann Meyer wants to get order form out ASAP.

- B. Golf Outing – Suze DiPietro saw Bill Handley – they are having a meeting right now also. Ruthann Meyer said they are looking for basket donations for the Chinese Auction. Bill Handley stated that he has \$2500.00 in sponsorships so far, we have a lot of penny auction items. Day plan is set. Bill Handley said what we really need is golfers – we have 3 foursomes so far; last year we had 100 golfers – it was last minute last year; there may be golfers that signed up online. Please remind the parents about the outing. Jane Mack asked if she should send an email – Ruthann Meyer said she will too and attach the sponsor sheet to the email to the parents. Bill Handley said he has a spreadsheet of who sponsored last year and they are working through the list to ask for their help again this year. Suze DiPietro said she would like to have the list. A big sponsor from last year has not gotten back to him yet. Ruthann Meyer said it should be sent to other crew teams – they could be interested. Bill Handley asked to be reimbursed for photocopies – Kirsten Canuso said yes, just provide receipt.
- C. Girls Liaison – no report – collected money for boathouse jackets
- D. Boys Liaison – boathouse jacket orders are complete; we were discussing about sending an email to everyone to verify that they have met the fundraising requirements – this will be done in Executive Session
- E. Boat House – Stephen Martinelli said he badgered the County Engineer to get the plan done, he finally got them to Water's Edge Environmental and the application is being mailed tomorrow. It is all signed, sealed and paid for – hopefully we will hear back shortly and then we go to the Army Corps of Engineers. Stephen Martinelli said there is not an application fee but need to see the demolition plan once it has been approved by NJDEP. Lynn Baumgardner asked if they will be removing building – Steve Nathan asked about the time frame for the plan – Marie Hayes, Freeholder, is following up with County Engineer. Lynn Baumgardner asked if it was the front or back building or both. Stephen

Martinelli said we have a proposal from one architect, he has met with another architect and he offered to give some services gratis. Lynn Baumgardner is waiting for another proposal. We want to do a pre-app meeting perhaps with a pole barn and cement floor and two buildings that were talked about at the boathouse meeting. Stephen Martinelli said he may do it inexpensively to help out the Board. Stephen Martinelli said we may want to go the pre-fab route if it can be done quicker and cheaper. Lynn Baumgardner said it will be up to the County what type of building we use – we need some input from them. The County is giving us the land and the money for the building. Ruthann Meyer asked about why the County will have any say – Suze DiPietro stated that it is their land and they will be leasing it to us. Lynn Baumgardner said they may want to chip in more money depending on what we want to do: good, better and best. Bill McLees (architect) designed the one at Cooper River and that cost \$5 million. We can go the County with some conceptual plans and see what they want. \$500,000.00 will not take us very far and we have to pay prevailing rate. Stephen Martinelli would like to take small steps so we can get a gauge on what the County really wants on the site. The County gets about \$1 million a year but they have to spread it out. Viking building was \$1.2 million but they received green acres money and that was about 15 years ago. Dan Dubbs suggested asking the architect if they could design it so that it could be done in stages. Stephen Martinelli said once he hears from Bill McLees he will report back to the Board.

- F. Boats/Equipment – Chris Meyer stated that he wishes the one tractor trailer that belongs to the dredge company could be moved out of the way – there have been a couple breakdowns with the launches; gas tanks are needed desperately; one of the new motors has a broken handle. Bill Love had one motor repaired at a great price. Steve Nathan asked if anyone checked the warranty – the carburetor may be covered – the motors were purchased from Spring Garden Marina – they are 2 or less years old. Steve Nathan said all paperwork was turned in to the Treasurer or Secretary at the time of purchase. Chris Meyer said it could be about \$500.00 for parts needed. Chris Meyer also said all pin kits have been received. Dan Dubbs made a motion to approve, Jane Mack seconded, all in favor.

Ruthann Meyer asked about radios – Dan Dubbs made a motion to approve, seconded by Karen Koptic, Steve Nathan said no – vote on hold. Steve Nathan asked if anyone reached out to the coaches to see if they are going to use them- we do not want them to just sit on the shelf. Chris Meyer said they had a problem with two of the launches today and they called with a cell phone. Lynn Baumgardner asked why we are doing this? If they have a cell phone why do they need radios. Steve Nathan said they are using the phones as a stop watch instead. Ruthann Meyer said they are bright yellow and have flashlights. Lynn Baumgardner said the US Rowing bags should have all the items – life jackets, flashlights, blanket. Chris Meyer said they have 50 life vests. Lynn Baumgardner asked if they are just walkie-talkies or do they do something else – does it have a flashlight? Chris Meyer said it is just a communication tool. Lynn Baumgardner said she prefers just to get the waterproof floating bags for the phones. Kirsten Canuso said that they all do not bring cell phones with them. Dan Dubbs said if we put forth the effort to give them the equipment they should use it. Lynn

Baumgardner suggested we go to the school and ask them to supply them – it is a safety issue. Steve Nathan said that is a good point. Karen Koptic said she could reach out to him and ask. The Interim Athletic Director is putting together, by Friday, an accounting of what the school spends on crew and the other sports. Ocean City High School stopped the mutual agreement with the City. Karen Koptic will send a note tomorrow.

Stephen Martinelli said he looked at all equipment and made a list and handed it out to the Board members for review and we will discuss this at the next meeting. Chris Meyer and Stephen Martinelli have been talking about helping with the equipment even after their children are done with the program. Stephen Martinelli is doing a thorough inventory and spoke with Alex, Kelly and Mike – Chris Meyer said it would be a lot easier if things were more organized. Jane Mack asked when we rented the boat from Holy Spirit – when we say girl boat v boy boat are they interchangeable – Suze DiPietro said some are but some are not. Jane Mack asked if we had a rowable boat, why did we rent one? Steve Nathan said at the time we were talking about renting the boat, we did not have another boat. Dan Dubbs said Alex is making a second 8 boat – Stephen Martinelli said the Emily Claire will be used, the Old timer will be retired and used only for camp and practice not races. The Fancy is all fixed - the school paid for the repair.

Suze DiPietro got a call from Alex Grassi from Atlantic City High School – Stockton's crew team is moving into Atlantic City's boathouse so Atlantic City High School has been told they need to make space – they have for sale several girl 8 boats: 2011 Vespoli 8 with speed coach, oars and there are three other 8s for \$2000.00 each; there is also a 9 boat trailer in very good condition – the coaches need to look at them. Suze DiPietro said we need boats. Stephen Martinelli said we need a boys boat. Suze DiPietro said heavyweight boys could not row it but freshman boys may be able. Suze DiPietro is asking to send the coaches to look at the equipment. Stephen Martinelli said it is a great idea and a board member should go also. Lynn Baumgardner and Steve Nathan are away this weekend, but Steve Nathan said he could meet during the day. Atlantic City High School is selling 4 boats and trailer.

- G. Food Tent – Mary Jean Majka said she went to the trailer and we may need water. Karen Koptic said we will order or ask parents to take water to boathouse. Karen Koptic said it is running ok, Stephen Martinelli has been organizing the trailer, people have been signing up. Jane Mack made a suggestion that for the am/pm races – if on desserts and salads – we should probably split 3 boys 3 girls. Karen Koptic said we don't get the participation from the girl parents like the boy parents. Karen Koptic said there has been minimal participation. Kirsten Canuso said that this weekend was an anomaly because it was last minute and people may have had plans. Bill Handley (Parent) said that when the crew schedule comes out and you make plans for the day and you cannot break the commitment. Karen Koptic said that this usual – this is systemic. Lynn Baumgardner said it has been going on a long time. Suze DiPietro said that after the blizzard there were only 5 parents left to break down. Stephen Martinelli said the erg room has hot water and it is all organized to do everything there. He also said that he will be finishing

on Saturday. Karen Koptic inquired about the bulletin board and Stephen Martinelli said that on Saturday while cleaning out the trailer with Steve Hepdig (Parent), he suggested buying a new one, cutting it into thirds so that it folds up and does not get damaged. Stephen Martinelli said that he and Dan Dubbs were discussing good side curtains – Dan Dubbs asked Lynn Baumgardner if the tent included side curtains – Dan Dubbs said if they were ordered, they are not in our possession – the ones we have really do not fit. Stephen Martinelli suggested another white 10 x 10 for the coolers and the grill so that they are protected from the weather. Stephen Martinelli offered to pay for half the cost of new sides. Kirsten Canuso said there is a freshman parent, Sandy Cetrone, that suggested contacting her about the side curtains. Stephen Martinelli said another tent bag is needed – Ruthann Meyer said Sandy Cetrone can repair it. Dan Dubbs said to buy 8 sides (4 clear and 4 solid) and the total will be about \$800.00. Steve Nathan asked if he could donate a green one for the cooking area. Lisa Yoa (Parent) said she will trade Steve Nathan a white tent for a green tent. Lisa Yoa (Parent) asked about the flooding issue – Dan Dubbs said he is taking care of it. The purchase of the side curtains was tabled for next meeting.

## VI. Old Business

- A. Yearly Budget – not discussed
- B. Delinquent Payments – not discussed

## VII. New Business

- A. CrewZaPalooza – see Fundraising committee report
- B. Summer Crew Program
  - 1. General – Coach Mike Millar said he will not be running the program. Suze DiPietro asked Alex to come tonight and bring new freshman coach Rocco Camano – they did not attend, this item has been tabled to next meeting.
  - 2. Coaches – not discussed
- C. Mother's Day – we need a theme – Suze DiPietro said someone suggested Mexican; Kirsten Canuso suggested Kentucky Derby – everyone thought this was a fabulous idea. Jane Mack asked about parking passes – Suze DiPietro stated that they are not out yet.
- D. Master's Crew- Suze DiPietro reported that in accordance with the agreement last year between Master's Crew and Crew Boosters, we have had a lot of missteps and we have registered as a non-profit LLC while awaiting 501(c)(3) status. Unless there are changes from last year, we would like to continue charging \$250.00, the Boosters will get \$200.00 and \$50.00 goes to scholarship fund. Jane Mack asked if you just take the money and divide by the number of rowers? Suze DiPietro said yes. Steve Nathan made a motion, Karen Koptic seconded, all in

favor. Masters will now open it to other areas – over the weekend Suze DiPietro was approached by O & J Roberts and they would like to send kids to camp for a week – there will be 2 sessions 7/11–7/15; 7/18-7/22 - 5:30–8:00 pm with a regatta on 7/25/16. Masters would like to charge outside rowers \$200.00, OC kids \$100.00 per week – O&J Roberts are bringing their own boats. Atlantic City High School will be bringing kids also. We have to limit rowers because we only have three (3) coaches. Jane Mack asked full as in no room for our kids? Suze DiPietro said no. Stephen Martinelli asked how many can we handle? Steve Nathan said you need to consider boats v coaches. Suze DiPietro said it will not be overbooked. The coaches are Zac Ebersson, John Chester and Alex Grassi. Lynn Baumgardner said that maybe O&J Roberts may bring a coach or two.

- E. Banquet/Season Book – Ruthann Meyer will take on the huge task of putting together the Banquet Booklet.
- F. Senior Gifts – Suze DiPietro said there are 23 seniors this year – we have always given crew gear as a parting gift. Steve Nathan suggested a plaque with an oar – get it engraved with their name and year. Lynn Baumgardner asked if it is painted – Steve Nathan said yes. There was a tent at one of the races displaying the products – there were two different versions.
- G. Elections – Suze DiPietro stated that elections will be happening in June – we need to get this on the website. Vice President, Treasurer, Fundraising Chair, girl liaison, boy liaison positions are open and we need nominations. Nominating committee needs to be formed.

#### VIII. Closed Executive Session

- A. Interim Athletic Director Remarks – there was a brief discussion about the Interim Athletic Director’s response to our questions

Good of the Order

A motion to adjourn the meeting at 8:44 pm was made by Lynn Baumgardner and seconded by Dan Dubbs.

**OCEAN CITY CREW BOOSTERS  
TREASURER'S REPORT**

**FOR THE MONTH ENDING  
March 31, 2016**

<b>ACCOUNT</b>	<b>Beginning Balance</b>	<b>Receipts</b>	<b>Disbursements</b>	<b>Ending Balance</b>
Boathouse Account	\$ 28,732.98	\$ 3.63	\$ -	\$ 28,736.61
Games of Chance	\$ 12,275.09	\$ 36,553.29	\$ 2,712.50	\$ 46,115.88
Operating	\$ 44,438.34	\$ 1,365.31	\$ 11,972.56	\$ 33,831.09

**Receipts**

Boathouse	Interest Income	3.63
Games of Chance	Interest Income	4.20
Operating	Interest	6.31

**Disbursements**

Operating Acc	Holy Spirit HS	\$ 2,000.00	\$ 2,198.00
	Chuck Lowden	\$ 198.00	
Games of Chance	Kirsten Canuso	\$ 2,599.05	\$ 3,459.05
	Copier's +	\$ 360.00	
	HTP	\$ 500.00	

	<b>Name</b>	<b>Check #</b>	<b>Amount</b>	<b>Purpose</b>
16-Feb	MaryJean Majka	2626	84.07	Bingo - food
	Chris Meyer	2627	432.48	Parts
	Theresa Cancelosi	2628	150.00	Refund Tent Fee
	Void	2629	-	
16-Mar	Sam's Club	2630	144.88	First Stroke
	Void	2631	-	
	Brigantine Rowing	2632	5,325.00	Bal of Ergs
	Sportswear Plus	2633	954.00	Winter Clothing
	Ruthann Meyer	2634	375.65	Bingo/Mailings
	Santori's Produce	2635	87.00	Flick #1 - Fruit
	Sam's Club	2636	654.05	Flick #1 - Food
	Chris Storcella	2637	73.76	Ropes for Launches
	MaryJean Majka	2638	83.00	Lenape #1 - Fruit
	Sam's Club	2639	1,283.38	Lenape #1 - Food
	Sam's Club	2640	1,475.20	Lenape #2; Flick #3
	MaryJean Majka	2641	88.50	Lenape #2; Flick #3
	Whippoorwill Campground	2642	300.00	Deposit - Crewza
	Andrew Ferrier, Jr	2643	312.49	
	<b>Total - Operating Account</b>		<b>11,823.46</b>	
16-Mar	Holy Trinity Parish	232	125.00	
	Sketties' Rest	234	400.00	
	Yesterday's	235	440.00	
	Carluccio's	236	547.50	
	Charlie's	237	800.00	
	Tuckahoe	238	400.00	
	<b>Total</b>		<b>2,712.50</b>	

7:20 PM  
04/13/16  
Cash Basis

Ocean City Crew Boosters, Inc.  
Profit and Loss Standard  
July 2015 through March 2016

	<u>Jul '15 - Mar '16</u>
Ordinary Income/Expense	
Income	
Bingo	
Donation	42.00
Total Bingo	42.00
Uni's-Boys	1,500.00
Uni's-Girls	1,066.00
Masters Program	
Summer Camp	10,215.00
Masters Program - Other	3,800.00
Total Masters Program	14,015.00
Tent Fee	
Food Tent Jar	35.00
Tent Fee - Other	15,035.00
Total Tent Fee	15,070.00
Clothing Sales	
Clothing	1,981.00
Clothing Sales - Other	635.00
Total Clothing Sales	2,616.00
Jackets	430.00
Donations	100.00
Fundraiser	
Coupon Book	104.00
Bingo	
Bingo Penny Social	475.00
Bingo Food Sales	1,680.64
Bingo Ink Sales	49.00
Bingo - Other	10,069.00
Total Bingo	12,273.64
50-50 Raffle	1,820.00
Dinner Club	23,692.50
Golf Tournament	100.00
Miscellaneous	780.44
Total Fundraiser	38,770.58
Interest Income	111.33
Rowing Club Fees	
Girls Fall	4,300.00

7:20 PM  
04/13/16  
Cash Basis

Ocean City Crew Boosters, Inc.  
Profit and Loss Standard  
July 2015 through March 2016

	<u>Jul '15 - Mar '16</u>
Boys Fall	2,250.00
Girls Winter	1,125.00
Boys Winter	100.00
Total Rowing Club Fees	<u>7,775.00</u>
Banner Sponsor	
Banner 03 - Silver	500.00
Total Banner Sponsor	<u>500.00</u>
Total Income	<u>81,995.91</u>
Gross Profit	81,995.91
Expense	
Uni's - Boys	1,896.48
Uni's - Girls	1,291.95
Crew Merchandise	1,553.00
Administration Expense	
Clothing Inventory	1,911.00
Banking Deposit Slips	256.95
Accountant	1,600.00
Bounced Check	0.00
Bank Charges	30.00
Licenses/Fees	87.50
Office Expense	518.76
Administration Expense - O...	404.71
Total Administration Expense	<u>4,808.92</u>
Banquet	400.00
Camp Expense	8,597.75
Cost of Jackets	15.00
Fund Raising Expense	
Crew Za Palooza	300.00
Bingo Food & Bev	176.43
Bingo	511.99
50/50 raffle	40.00
Dinner Club	1,148.39
Golf Tournament	500.00
Total Fund Raising Expense	<u>2,676.81</u>
Program Expense	
Nationals-Food	250.00
Cox Box Repairs	776.00

7:20 PM  
04/13/16  
Cash Basis

Ocean City Crew Boosters, Inc.  
Profit and Loss Standard  
July 2015 through March 2016

	<u>Jul '15 - Mar '16</u>
Portable Toilets	276.25
Program Expense-Insurance	5,629.52
Coaching Expenses	3,500.00
Equipment	
Oars/Ergs Etc	16,702.16
parts	2,596.93
Boat Repairs	<u>665.75</u>
Total Equipment	19,964.84
Food & Beverage	3,557.41
Registration +Tags	<u>69.00</u>
Total Program Expense	34,023.02
Food tent,Food & Beverage	<u>258.50</u>
Total Expense	<u>55,521.43</u>
Net Ordinary Income	<u>26,474.48</u>
Net Income	<u><u>26,474.48</u></u>