

Ocean City Crew Boosters, Inc.
MINUTES
REGULAR MEETING, CONTINUED
MAY 17, 2016

The meeting was called to order by Suze DiPietro at 7:07 pm.

Board Members Present:

Suze DiPietro, President
Karen Koptic, Vice President
Kirsten Canuso, Treasurer
Stephen Martinelli, Secretary
Ruthann Meyer, Girls Liaison
Jane Mack, Boys Liaison
Steve Nathan

I. Treasurer's Report

Kirsten Canuso said she will email the treasurer's report today – she was not able to print out the report. Stephen Martinelli asked to get the treasurer's report prior to the meeting. The minutes are out before the next meeting for review. I need some time to digest all the numbers and I want to get an annual budget together. Steve Nathan asked that before the next meeting, before the new Board is elected, we should give them a budget. Jane Mack agreed that a budget for the new Board is required to show them. Suze DiPietro asked to have a separate meeting to prepare the budget. Steve Nathan said he agrees that the report should be given prior to the meeting. Quickbooks is easy to use to make a budget – you can use the numbers from last fiscal year to create a new budget.

II. Board of Trustees – No Report

III. Committee Reports

- A. Fundraising - Ruthann Meyer reported that 30 rowers and 4 parents showed up for Clean Communities. They had pizza – the kids were good. I have 9 cases of popcorn sitting in my garage and they have to be sold at Stotesbury. I have at least 9 parents that will help out with the sales.
- B. Golf Outing - Kirsten Canuso reported that the golf outing was a little light, probably because of the weather. Netted approximately \$3,600.00. Sold a lot of hats. Sandy Centrone (parent) will be doing baskets for the Silent Auction at the banquet.
- C. Banquet - Karen Koptic relayed a message from Mary Jean Majka that in reference to the photo booth, they normally require a down payment but he is not asking for that from OCHS Crew. If we are not using it, she would like to tell them. The cost is \$475.00, so we need to figure out what fee to add to the ticket

to cover the cost of the photo booth. Jane Mack asked how much the silent auction will bring in. Kirsten Canuso stated that this is the first year for it. Steve Nathan made a motion to approve a photo booth at the banquet, seconded by Stephen Martinelli, 2 yes, 5 no, motion not approved.

D. Girls Liaison – no report

E. Boys Liaison – Jane Mack wanted to thank Donna and Stephen for trying to collect the outstanding monies. Jane had a question about the rowers not paying for trip: they do not go to Nationals? What is the deadline and what is the procedure that we are going to use to execute this? That does not include other outstanding debt. Jane Mack asked if am I correct that if they do not have 100% of fundraising and not paying for the trip to Nationals, they cannot go. Steve Nathan said all monies have to be to be turned in to the Boat Leader by Monday, if not coach will get an alternate rower. Ruthann Meyer said I know what we say and I see what they do and the coaches need to follow our lead. Steve Nathan said they can get there on their own, but they are not getting a hotel room or getting on the bus. Ruthann Meyer asked then what can keep them from doing it on their own. Steve Nathan said we can only make recommendations – the coaches work for the school and not us. Jane Mack reiterated that Monday is the deadline for monies for Nationals. Karen Koptic said last night we had a really good meeting. Stephen Martinelli asked what monies are you asking for – just bus, hotel and pasta dinner. Karen Koptic said the rowers are paying for bus driver room and gratuity for driver. Jane Mack asked if there would be a possibility that the Boosters will kick in money. The original estimate was \$160.00 and we added bus, bus driver and another coach. The estimate last night was \$5,400.00, but we have to make sure we give the bus driver a very good tip and the bus driver needs to rest. All fees have to be split among all rowers. One bus holds 56 people – we are not sure about 2 boats that are petitioned in, but if those boats drop out, the cost fluctuates. Ruthann Meyer asked if we paid back the tent fee to the parents yet? Can we apply that check? Kirsten Canuso said no – bookkeeping nightmare. Karen Koptic received a message today from Jennifer Fisher asking that we send out an email stating that the school has been very active in helping with the transportation dilemma. Stephen Martinelli said that he gives you two (Karen Koptic and Suze DiPietro) so much credit for the amount of effort that has gone into organizing this. Stephen Martinelli said we need to thank them for that. Karen Koptic received a call about Nationals – a rower will not be at the second pasta dinner. Ruthann Meyer asked if the school is paying for the bus, what is the extra \$40 – the answer was hotel room, meals, gratuity for bus driver and balance of bus. We will double check on breakfast being included.

A discussion was had about a request from a parent to have their tent fee and tent fee bond returned because the rower quit and did not use the food tent. Jane Mack and Steve Nathan both said that the rower was at the food tent on several occasions. After a lengthy discussion, Suze DiPietro asked Ruthann Meyer to reach out to the parent that requested a refund of the food tent money and work bond to please tell her the Board said “no”.

Jane Mack stated that Suzanne Hornick (parent) said she has volunteered to bring a sheet cake to Stotesbury and she wanted to drop it off at the erg room. Suze DiPietro said that she (Suzanne Hornick) will be responsible to bring sheet cake to the race.

Steve Nathan asked: Ruthann, you mentioned you did a lot of bus trips, what do you typically tip the bus driver? Ruthann Meyer answered that we usually do only 15%, but we have had amazing bus drivers and gave them 30%. We have had some that were nasty, but we gave them 15%. Karen Koptic said you have to think about the fact that the driver will be bringing the kids back and forth to the race, hotel, dinner, hotel. A motion to pay the bus driver a 20% tip unless deemed less because of poor performance was made by Steve Nathan, seconded by Stephen Martinelli, all in favor.

- F. Boat House – Stephen Martinelli reported that The Army Corps of Engineer’s application is at Mike Stanton’s office waiting to be signed. The County will be re-doing the bridge and they added demolition of the building in their application instead of OCHS Crew Boosters paying. I have met with another architect and had some suggestions about the bathrooms. Upper Township construction official said no port a potty and no sprinklers. Building demolition quote from Earth Tech would be between \$7,000.00 and \$15,000.00, including fill. Ruthann Meyer asked about adhering to the footprint – Stephen Martinelli said we have a new footprint of 60’ x 90’. Kirsten Canuso asked about the footprint now – Stephen Martinelli said it is bigger than what exists. Steve Nathan said the NJDEP worked with us for the footprint. Stephen Martinelli said we have a permit application submitted for the docks, if we do not get approved for the docks, then we do not need a building. There is a pre-application meeting on Friday. We are collecting letters of support to bring to the meeting. We are also taking a preliminary sketch on Friday. Upper Township is behind us, hopefully we will have a letter. The Upper Township School Superintendent will be sending a letter also. Stephen Martinelli also said that he will be attending a meeting with the Cape May County Health Department about bathrooms. We have some flood elevations and engineering to work on but we are moving ahead. As long as NJDEP says yes, we can keep on moving.
- G. Boats/Equipment – Vineland is taking up two fours and yes we will be named on the cert of insurance, however, Coach Millar said other crew clubs have charged for taking up the boats, perhaps they could give us a little something for our trouble. Steve Nathan suggested to trade to store our boats over the winter. Kirsten Canuso asked if that would create a problem to work on the boats? Stephen Martinelli said it is nice to have them close, but it is not conducive to work on them. Stephen Martinelli said we are going to need a favor one day perhaps, so let’s be quiet. Ruthann Meyer feels we have made huge strides working together with the other teams. No charge, in the spirit of relationships. Stephen Martinelli got a text from Chris Meyer about the racks falling down, we need to think about additional space to store boats especially if we may be sharing with other schools, we may want to think about purchasing some racks. Jenn Cooper (parent) said they have a portable system at Lake Lenape and they stack

rack them and roll out. Kirsten Canuso said the kids say those racks are terrible. Stephen Martinelli said that next year I want to get a part inventory and get a parts department in the other shed. Ruthann Meyer would also like to suggest that at least one head coach be at every meeting. They need to be here – we are making decisions that greatly affect them. Steve Nathan asked how are you going to enforce it – the coaches say they donate so much time – Ruthann Meyer said no excuses – one coach needs to be here. Steve Nathan said we need a policy, we are going to send a letter to the school saying that we will not endorse their application to the school. There is no way to hold them accountable. Kirsten Canuso said they don't have to be fall and winter coaches. There are many more who want the job. Steve Nathan said the parents ask what are you going to do about it? Stephen Martinelli said he thinks we have to build a good relationship with the coaches – instead of banging them, let's work at it a little better. They want to have good equipment, we want them to come. Kirsten Canuso asked about the relationship. Suze DiPietro said she talks to the coaches every week, as much as she can. Steve Nathan says they only come to the meetings when they want something. Steve Nathan said the Board should send a thank you to Chuck Salomon-Lowden for his waxing of all boats going to Nationals.

H. Food Tent – No report

Jenn Cooper asked about banquet tickets – two years ago we did a sign up to register and it was a mess. Karen Koptic said that instead of buying tickets it may be on google docs. Jenn Cooper asked if we can have a reduced price for the rowers, she said that she would prefer that my kid not have to pay for a ticket at all. Ruthann Meyer said we had a community clean up and only 30 rowers out of 100 showed up – so I will not pay more for my ticket so that a rower can be lower or free. We charge for kids so that it is not the parents who do everything all the time fronting the cost for rowers' parents that do not meet their obligations.

VI. Old Business

- A. Yearly Budget – see related discussion above under Treasurer's Report
- B. Delinquent Payments – Donna Martinelli gave a report of outstanding balances (not including 50/50). One rower, XXX, was discussed and Kirsten Canuso stated that this is her "project". The board discussed perhaps waiving the fees due to circumstances surrounding the family. Stephen Martinelli had a call from Billy Mack and he is opposed to any rower going to Nationals if they are unpaid. He is willing to help next year with the registration and collection process.
- C. Committees – Stephen Martinelli said that we have some committees, but we should have some others, start separating them - let's talk after elections

Chris Meyer stated that he had a discussion with Dan Young about volunteering for the Lake Lenape races. Chris Meyer said that Dan Young said that the OCHS Crew Boosters need to volunteer more. Tomorrow they are allowing us to set up early. We need to have a Booster member be the liaison to them.

- D. Elections – Karen Koptic reported that today was last day for nominations, to date we have the following nominations:

Vice president - Paige Rumacher and Mario Japzon
Treasurer - Kirsten Canuso, Dan Dubbs and David Krause
Fundraising Chair – Allison Yoa
Boys Liaison - Jane Mack
Girls Liaison – Becky Greene

Karen Koptic reported that she created an online voting form. Jane Mack wants to know how do we know they cannot use a device more than once – the program has this built in that it recognizes the ip address of the vote and will not allow duplicates. Kirsten Canuso said there was not a discussion about making the online voting form - we never voted to do the form. Steve Nathan said we have to give committees some leeway in order to get things done. Karen Koptic made a motion to do the voting electronically, seconded by Steve Nathan, vote taken – all in favor. Karen Koptic stated that we need to notify by May 28, 2016, if voting is to take place June 8, 2016.

V. New Business

A. Executive Session

- B. Summer Crew Camp – a review of the summer camp was handed out for review and approval. Steve Nathan suggested that perhaps a new email address could be made that only you and the coach can have access to. Stephen Martinelli said that Boosters will collect registrations and money.

Ruthann Meyer suggested that the Board go to Island grill for dinner one night.

- C. Suze DiPietro asked for list of seniors for the Brian Fitzpatrick award. Jane Mack asked if fundraising was attached to the award. Ruthann Meyer talked about what the award represented. Jane Mack asked if the award is tied to fundraising and Ruthann said no, that the Brian Fitzpatrick award is not tied to fundraising – it was meant to be about the person her son was. In reference to rowers who have not met their fundraising obligation, the Athletic Director has said that we cannot take them out of a boat, but we can withhold scholarship money. Suze DiPietro said the Masters will have to more selective. Steve Nathan said that the Brian Fitzpatrick award is not up to the Board, the coaches select the recipients. Suze DiPietro needs to know how many kids have rowed all four years and have made all payments for all four years so the Masters can determine their scholarships.

Good of the Order

The meeting was adjourned by Suze DiPietro at 9:16 pm.

Ocean City Crew Boosters, Inc.
Profit and Loss Standard
July 2015 through April 2016

	Jul '15 - Apr '16
Ordinary Income/Expense	
Income	
Bingo	
Donation	42.00
Total Bingo	42.00
Uni's-Boys	1,500.00
Uni's-Girls	1,066.00
Masters Program	
Summer Camp	10,215.00
Masters Program - Other	3,800.00
Total Masters Program	14,015.00
Tent Fee	
Food Tent Jar	135.00
Tent Fee - Other	15,235.00
Total Tent Fee	15,370.00
Clothing Sales	
Clothing	1,981.00
Clothing Sales - Other	7,381.00
Total Clothing Sales	9,362.00
Jackets	7,707.00
Donations	100.00
Fundraiser	
Coupon Book	104.00
Bingo	
Bingo Penny Social	475.00
Bingo Food Sales	1,680.64
Bingo Ink Sales	49.00
Bingo - Other	10,069.00
Total Bingo	12,273.64
CrewZA Poluza	1,131.00
50-50 Raffle	2,320.00
Dinner Club	27,025.00
Golf Tournament	100.00
Miscellaneous	780.44
Fundraiser - Other	741.00
Total Fundraiser	44,475.08
Interest Income	124.82
Rowing Club Fees	
Girls Fall	4,300.00
Boys Fall	2,250.00
Girls Winter	1,125.00
Boys Winter	100.00
Total Rowing Club Fees	7,775.00
Banner Sponsor	
Banner 03 - Silver	500.00
Total Banner Sponsor	500.00
Total Income	102,036.90
Gross Profit	102,036.90

OCEAN CITY CREW BOOSTERS
TREASURER'S REPORT

FOR THE MONTH ENDING
April 30, 2016

ACCOUNT	Beginning Balance	Receipts	Disbursements	Ending Balance
Boathouse Account	\$ 28,736.61	\$ 2.96	\$ 7,500.00	\$ 21,239.57
Games of Chance	\$ 46,115.88	\$ 2,050.57	\$ 3,409.05	\$ 44,757.40
Operating	\$ 43,925.99	\$ 23,729.90	\$ 33,736.91	\$ 33,918.98

Receipts

Boathouse	Interest Income	2.96
Games of Chance	Interest Income	5.57
Operating	Interest	4.96

Disbursements

Games of Chance	\$ 2,599.05
Operating Account	\$ 21,855.13
Boathouse Account	\$ 7,500.00

Ocean City Crew Boosters, Inc.
 Profit and Loss Standard
 July 2015 through April 2016

	<u>Jul '15 - Apr '16</u>
Expense	
Boat Rental	2,000.00
Boathouse Expenses	7,500.00
Uni's - Boys	1,896.48
Uni's - Girls	1,291.95
Crew Merchandise	1,553.00
Administration Expense	
Clothing Inventory	1,911.00
Banking Deposit Slips	256.95
Accountant	1,600.00
Bounced Check	0.00
Bank Charges	30.00
Licenses/Fees	87.50
Office Expense	518.76
Administration Expense - O...	404.71
Total Administration Expense	4,808.92
Banquet	400.00
Camp Expense	8,597.75
Cost of Jackets	7,507.50
Fund Raising Expense	
Crew Za Palooza	300.00
Bingo Food & Bev	176.43
Bingo	3,111.04
50/50 raffle	280.00
Dinner Club	3,865.89
Golf Tournament	1,868.20
Total Fund Raising Expense	9,601.56
Program Expense	
Nationals-Food	250.00
Cox Box Repairs	1,290.50
Portable Toilets	386.25
Program Expense-Insurance	5,629.52
Coaching Expenses	
Gasoline & Tolls	188.09
Coaching Expenses - Other	3,500.00
Total Coaching Expenses	3,688.09
Equipment	
Oars/Ergs Etc	13,478.00
parts	7,699.22
Boat Repairs	198.00
Total Equipment	21,375.22
Food & Beverage	5,299.99
Registration +Tags	69.00
Program Expense - Other	60.00
Total Program Expense	38,048.57
Food for Judges in Philly	450.00
Food tent,Food & Beverage	674.32
Total Expense	84,330.05
Net Ordinary Income	17,706.85
Net Income	17,706.85