

**Ocean City High School Crew Boosters, Inc.**  
**MINUTES**  
**REGULAR BOARD MEETING**  
**SEPTEMBER 9, 2015**

Open Public meeting began at 6:30 pm – No comments

The closed portion of the meeting was called to order at 6:34 pm by Karen Koptic, Vice President.

Attendance:

Suze DiPietro, President  
Karen Koptic, Vice President  
Kirsten Canuso, Treasurer  
Stephen Martinelli, Secretary  
Dan Dubbs, Past Secretary  
Ruthann Meyer, Girls Liaison  
Jane Mack, Boys Liaison  
Steve Nathan, Trustee  
Faith Camp-O'Donnell, Advisory Board Member

- I. Approval of August 12, 2015 Regular Meeting Minutes – Karen Koptic stated to change “will” to “may”. Motion to approve the minutes as presented was made by Ruthann Meyer, seconded by Dan Dubbs; unanimously approved.
  
- II. Treasurer’s Report submitted by Kirsten Canuso for the month of August (attached). Jane Mack asked what was the profit from summer camp – Kirsten Canuso stated \$1,602.25. Faith Camp-O'Donnell asked if we need extra insurance – Kirsten Canuso stated “no”. Steve Nathan stated that we wanted this to be a feeder program rather than a fundraiser. Hopefully kids will return. City took 25% of net proceeds. Ruthann Meyer asked that we should do a comparison. Faith Camp-O'Donnell said that this is really a tight budget. KK stated that perhaps the coaches should run the program and we just collect money. Ruthann Meyer stated that the coaches should take turns coming to the meetings every other month. Stephen Martinelli made a motion to accept the Treasurer’s Report as presented, seconded by Dan Dubbs; unanimously approved.
  
- III. Committee Reports
  - A. Fundraising – there is no longer a chairperson for this committee. We will ask parents at next meeting for someone to take over the position. Sponsorship packets will be brought to next meeting and given to parents upon request. Suze DiPietro talked to Paige Rumaker and needs list of sponsor for thank you notes; 50/50 should be in motion for state paperwork; dinner club tickets should be printed and reserve restaurant – Tuckahoe Inn; Golf thank you notes were sent out; boat naming. Suze DiPietro said the bottom line is we need a fundraising chair and perhaps we should ask Bill Handley. We will be asking at next week’s meeting for a fundraising chair to be nominated by the Board.

- B. Girls Liaison – Ruthann Meyer stated that fall crew starts Monday, Sept 21<sup>st</sup> - \$100.00 – we need to reiterate “no money, no row”. Ruthann Meyer stated she can be there to collect forms and money. Has anyone contacted the school about sign-ups for fall crew? Coaches need to verify information on the forms before we send them out. You cannot set up a table at lunch. We cannot set up at club carnival because it is after we start. Steve Nathan thought we were starting early. School liaison will be able to give us more information upon her arrival. Coaches need to be contacted to designate start time for crew – the info needs to be sent to all rowers.
- C. Boys Liaison – Jane Mack asked if she was to send out any emails about fall crew. Wants to know if she should put ask freshman if they are interested. Stephen Martinelli asked who is in charge of fall crew. One person needs to be designated as a certain committee chair in order for things to run more smoothly. It is crazy that we are starting on the 21<sup>st</sup> and we have little to no information. There should be some contact with the school about announcing fall crew sign-ups.
- D. Boat House – Stephen Martinelli wished he had good news, but he did not have much news. He expressed to county that this is taking very long and they are setting up a third meeting at NJDEP. The dock is needed by spring crew. There is a full application that takes 90 days – he asked county to request a waiver from the review and meet with the Lt. Governor. Faith Camp-O’Donnell stated that this project was looked at long ago.
- E. Masters – Nothing to report

#### IV. Old Business

- A. Boathouse Jackets – PR had people asking about the sizing – SD does not have any info
- B. Yearly Budget – SM said we should have a yearly budget and DD said we should have a standing committee for that
- C. Masters – Karen Koptic asked the board if they were satisfied with the Memorandum of Understanding; Dan Dubbs made a motion to accept the Memorandum of Understanding as presented, Steve Nathan seconded; unanimously approved. Karen Koptic urged all Board members to read the entire agreement and familiarize themselves with the specifics - there are time frames for both parties which need to be adhered. Agreement signed by Stephen Martinelli, Secretary for OCHS Crew Boosters Inc. and Suze DiPietro for Masters Program.

#### V. New Business

- A. Emily Claire – Karen Koptic stated that this boat had estimates to repair but OCHS is taking care of the repair bill.



- B. Karen Koptic stated that she received info from Southern New Jersey Scholastic Rowing Association that they built a shed and they are having a fundraiser and they asked if we could sell tickets and supply a basket for an auction – how do we want to handle it? Who do we want to be contact person? Steve Nathan said that if it is county property, how much more money do they want? Jennifer? (parent) asked if ACRA does races, who are these people? Steve Nathan stated that he is tired of asking parents for money. Karen Koptic asked if the board wants her to respond that we will post their info on our website and parents can decide to contribute. A motion to respond as Karen Koptic indicated was made by ??????, seconded by Kirsten Canuso; unanimously approved. In reference to the basket Suze DiPietro said she will put together a basket with tickets for the performing arts center.
- B. New or Used Erg machines - In reference to a recent text message sent to the board from Suze DiPietro, Suze DiPietro said that it was time sensitive and the machines are gone. We need to talk about this. Suze DiPietro reported that 4-6 ergs are off-line. They are old and unrepairable. Steve Nathan said Chris Meyer has been working on the machines. Steve Nathan said it was not an emergency even though it was a good deal. If we have some time we can reach out to a couple schools and we can get some for the winter program. Without the coaches here it is difficult for us to make a decision - we need to ask them. Kelly and Kait asked Suze DiPietro about the erg machines and she moved with the request. Gail Ping asked that we do an inventory of the ergs and all equipment. Coaches need to attend meetings – they need to be held accountable for equipment. Dan Dubbs stated that the coaches are not our employees – the school pays them. Erg inventory needs to be done – a couple board members with the coaches. Stephen Martinelli was not aware of the erg issue – the assistant coaches should have communicated with head coach about the erg machines. At the last meeting the erg situation should have been detailed. Faith Camp-O'Donnell also brought up the fact that the equipment should be well taken care of. As an example, Stephen Martinelli stated that each coach should have their own launch and be responsible for it. Suze DiPietro stated that the dolly is broken. Faith Camp-O'Donnell stated that they need to work more closely with the board. Steve Nathan stated that they are not as concerned with the equipment. Faith Camp-O'Donnell said that it is best to have someone work proactively with the coaches as the eyes and ears on the equipment. Ruthann Meyer suggested the fall fee be \$105 so that \$5 extra can go to erg fund. Ruthann Meyer also suggested doing an email to physicians asking if they want to sponsor an erg. Karen Koptic said first we need an inventory. Ruthann Meyer said that Chris Meyer will do an inventory; Faith Camp-O'Donnell said that we should check the plates on the ergs and ask the original donor if they want to re-donate.
- C. Formation of Standing Committees – everyone needs to check volunteer spot; Stephen Martinelli was instructed to send an email saying to go onto the website and sign up for a committee. Steve Martinelli stated that this is just a suggestion, perhaps it will help us. Steve Martinelli also stated that he would be very happy to chair one of these committees and grab some people to help me on that

committee. Karen Koptic stated that there are 9 on website in addition to these. The website was created so that other parents could be a committee chairperson and they could report to a board member. Faith Camp-O'Donnell said that everything should be done by parents except for bylaws and nominating. Volunteer spot on the website is there just for this purpose. Parent handbook is the best place for the committees to be organized. Karen Koptic said that we will revisit this issue at the next board meeting. Steve Nathan had a question about the food tent and equipment would that include the trailer, etc. – Stephen Martinelli said yes. Suze DiPietro said at the parent meeting next week, we should give a presentation about volunteer spot so that they know what to do. Steve Nathan asked if there was one person over all. Subcommittees would be best. Dan Dubbs suggested a meeting for food tent meeting – open for suggestions – Wed, Sept 30<sup>th</sup> – 7:00 pm at OCHS Cafeteria.

- D. Voting by Text Message (if necessary, need procedures and bylaw change like a special meeting) – Stephen Martinelli knows that this is a new thing, but everyone needs the opportunity to digest the information given in order to vote. Steve Nathan stated that it should be emailed. Suze DiPietro said that she will sometimes send a text stating for you to check your email. Please respond when received. Karen Koptic says her issue with text is that they text back something of another issue. All agree that there will not be any voting by text. An email will be sent and make an effort to respond to that email that it has been received and stick to subject of email (and hit reply all).
- E. List previous problems from previous years to try to adjust – Stephen Martinelli stated that it is nice to learn from previous problems that were encountered; perhaps we should bring up one problem at each meeting. Karen Koptic says we should send an item to the president and she will determine if the item is on the agenda. Please email Suze DiPietro your agenda item.
- F. Post Bylaws and Budget – Karen Koptic asked who has the most recent bylaws? Was the amendment made to the bylaws? Kirsten Canuso said it was not updated.
- G. Clean out sheds and sell old equipment at yard sale or auction – there are a lot of items piling up and taking up room. Jane Mack asked if we can sell any of those items or are they using it for camp. Karen Koptic said this should be a special meeting.
- H. Who has executive binder? Dan Dubbs said he was given a binder of forms, etc. Stephen Martinelli will ask Heather if she has it.

Good of the Order

Next week's meeting – the agenda is very full – we will send remind 101 and liaisons should send a reminder also. Suze DiPietro can ask about getting the information announced at the high school for the next meeting. The coach has asked the Athletic Director but has not had a response. The agenda for the parent meeting Wednesday, September 16<sup>th</sup> has the following items: 1) Welcome; 2) Volunteer Spot – projector please; 3) requesting fundraising chairperson



nominations; 4) October fundraiser at Deauville Inn. Fall crew sign up forms and waivers will be available. A table of crew gear will be available for sale.

Ruthann Meyer and Kirsten Canuso will be at the boathouse on Monday and Tuesday to help with sign ups.

Have coaches been notified of the meeting – Suze DiPietro said “yes”.

Suze DiPietro stated that the skeg (rudder) came off the ocean city red four boat tonight during the Masters Program practice – we are practicing this week and we are in a race this weekend, so this is a priority. Steve Nathan made a motion to purchase a skeg (rudder) for the boat as long as it does not exceed \$500.00, seconded by Dan Dubbs; unanimously approved.

The meeting was adjourned at 8:41 pm by Dan Dubbs, seconded by Jane Mack.

OCEAN CITY CREW BOOSTERS  
TREASURER'S REPORT

FOR THE MONTH ENDING  
August 31, 2015

ACCOUNT	Beginning Balance	Receipts	Disbursements	Ending Balance
Boathouse Account	\$ 28,708.03	\$ 3.63	\$ -	\$ 28,711.66
Games of Chance	\$ 36,090.69	\$ 4.62	\$ -	\$ 36,095.31
Operating	\$ 47,192.89	\$ 2,976.23	\$ 6,625.53	\$ 43,543.59
<b>Receipts</b>				
Boathouse	Interest Income			
Games of Chance	Interest Income			
Operating	Summer Camp - 2,850.00			
	Clothes - 120.00			
	Interest Income			
<b>Disbursements</b>				
Boathouse	n/a			
Games of Chance	n/a			
Operating	Summer Camp - 6,356.53			
	Website - 194.00			
	Clothes - 75.00			

<b>Name</b>	<b>Check #</b>	<b>Amount</b>	<b>Purpose</b>
DeMario Design	2585	60.00	Previous Years Purchase
Glen Stewart	2586	194.00	Web Page
Caprioni Toilet	2587	85.00	Masters Program
Chris Meyer	2588	43.58	Gas/Spk Plgs Summer Camp
Alex Petrella	2589	2,000.00	Summer Camp Stipend
Mike Millar	2590	4,000.00	Summer Camp Stipend
Randazzo's Pizza	EFT	214.00	Summer Regatta
CVS	EFT	13.95	Summer Regatta
Boathouse	EFT	15.00	Chng/Shipping
<b>Total</b>		<b>6,625.53</b>	